

2008-09 School Year • Application for Financial Aid or Extended Payment Plan

This application for financial aid should be completed and returned by mail or in person to the above address. It is essential that the proof of income you choose to provide be included in the same envelope. An incomplete application will delay consideration.

Do not send original documents ; we cannot return these papers. All information is treated with strict confidence.

Personal Information: (If applying for more than one child in the same household, attach separate sheet for each, but provide financial info only on one form.)

Student's Name: Last _____ First _____ Initial _____

Street Address _____

City _____ State _____ Zip _____ eMail: _____

Birthdate: _____ School _____ Grade _____

Home Ph: () _____ Cell Ph: () _____ Work Ph: () _____

Household size: _____ Consisting of the following: _____

Student lives with: ___Both parents ___Mother ___Father ___Other: _____

Parent/Guardian Mother: _____ Father: _____

Address (if different from above) _____

Employer(s) M: _____ F: _____

Postition: M: _____ F: _____ ce

Work Phone M: () _____ F: () _____

Financial Information (required to receive financial aid): (Whenever income is requested, all income, whether it is taxable or not, must be included.)

Total household income (gross) last year: \$ _____ Medical & educational expenses last year: \$ _____

Anticipated income (gross amt) current year: \$ _____ Anticipated med & ed expenses current year: \$ _____

Verification of the income shown is provided in the following form(s):

___ Federal tax return **or** IRS letter documenting that income is less than a taxable amount (Available by calling 1-800-829-1040)

___ Payroll check stubs ___ Welfare forms ___ ADC forms ___ Benefit statement ___ Other _____

Does the child receive free/reduced price school meals? Yes ___ No ___ Is the household eligible for food stamps? Yes ___ No ___

Special Circumstances: Please consider this information in evaluating the need for financial aid/extended payments: _____

I certify that all the information provided above is accurate and complete. I have read and understand the material on the reverse side.

Date: _____ Signature _____

The balance of all tuition not covered by financial aid for each quarter is due in full prior to the first day of lessons or classes.

OFFICE USE ONLY

Date received: _____
 Application complete? _____
 Prior JAM at OSU student? ___ Yes ___ No
 Beginner? ___ Yes ___ No
 Satisfactory attendance? _____
 Satisfactory progress? _____
 Satisfactory interest/attitude? _____
 Previous payments on time? _____
 Prior financial aid? _____

Committee review:

Committee reviewed on: _____
 In attendance: _____
 Decision
 ___ YES _____ = Amount awarder per Qt.
 ___ NO _____
 ___ Wait List _____
 ___ Deferred _____
 ___ Phone notification by _____ on _____
 ___ Notice mailed by _____ on _____

Jefferson @ OSU ~ Financial Aid

Please read this material carefully and retain a copy for your own files.

How is the Jefferson @ OSU ~ Academy of Music program financed?

Both Jefferson Academy of Music and The Ohio State University are non-profit institutions. *Jefferson @ OSU* is a joint program undertaken to provide the Central Ohio community with a exemplar and unique music education opportunity. It is important to understand that even full tuition payments cover only about seventy percent of the actual costs of operating the program. The extensive use of facilities, services, and faculty advisors in the School of Music at The Ohio State University are provided without a direct cost to the student. Grants awarded to the Jefferson Academy of Music by the National Endowment for the Arts, the Ohio Arts Council, the Greater Columbus Arts Council, the Columbus Foundation, the Nationwide Foundation, the Erdis Robinson Trust, along with many other corporate and individual contributors underwrite administrative expenses and make possible the many special benefits and activities of the program, such as the financial aid. ***Every student registered in the Academy already receives very significant financial assistance!***

How do we apply for financial aid?

Complete the application on the reverse side and return it by mail or in person to the address provided. It is most important that the proof of income you choose to provide be included in the same envelope. However, **do not send originals**; we cannot return these papers. All this material is treated with strict confidence and retained in our files for future reference.

Who can apply for financial aid?

Anyone who has registered for a *Jefferson @ OSU* program and paid the registration fee may apply for financial aid, however the awards are based upon documented financial need. We want the opportunities of the program to be available to everyone, but the funds are limited and requests usually exceed available resources. As a general rule, a small family with income less than \$20,000 (or larger families with proportionately more income) or a family with extraordinary medical/educational expenses will be awarded some assistance. Please note, it is seldom possible to provide any financial aid to a beginning student where there is no history of whether the child or family will responsibly use the opportunity.

Why is income documentation necessary?

We find it a reasonable means to fairly weight the competing requests for limited resources. It is also a requirement for certain of our funders who help underwrite the financial aid provided to our students. *Jefferson @ OSU* is a member of the National Guild of Community Schools of the Arts and shares this policy with most other schools throughout the country.

How much aid are we likely to receive?

There is a significant personal benefit to the participant, so each family must be willing to meet the financial obligations to the extent possible for them. The award will vary a great deal depending upon the particular circumstances of the family, available funds, and the other requests for the period. The awards will always require that the family pay the annual registration fee. As a general rule, the family will need to pay at least thirty percent of the tuition in even the most needy situations.

When and how will we be notified about a decision?

The committee will meet soon after Labor Day to consider completed applications received by that time. Other requests will normally be considered within ten days after receipt of the completed application. We will attempt to notify you (both whether there is assistance and the amount) by phone, in addition to sending a letter to you.

What if our family is unlikely to meet the financial criteria, but still feel we require assistance?

There are three options we can suggest. One is that you go ahead and complete the application, but give particular attention to providing details in the *Special Circumstances* section, perhaps providing additional material about why your situation is unusual at this time. A second option would be to inquire at your child's school, church, and similar places about financial or scholarship funds for which you qualify. The third option is to request an extended payment schedule to pay the tuition.

Suppose an extended payment schedule would meet our need, what do we do?

In that case, you should still submit the Application for Financial Aid, but omit the information requested in the section on *Financial Information*, and make your request in the *Special Circumstances* section. The tuition for the quarter will be divided into two or three payments, with only a half or third due before the first lesson or class. We request authorization to charge those payments to a Visa or MasterCard whenever possible. It is important to note that this form of Financial Aid does not alter the obligation to pay the full tuition for the quarter. Refer to the catalogue statement on withdrawal/refund policy if the student should decide, for any reason, to discontinue participation during the quarter.

Do we have to apply again next year?

Financial Aid is awarded for the current school year only. It is pro-rated over the three terms - contingent on satisfactory attendance, participation, progress, and payment of remaining fees. **Renewal is not automatic** and a new application must be submitted each year. A positive recommendation from the instructor is required for financial aid to continue after the first year.